

## AGENDA

FOR A REGULAR MEETING ON MONDAY, NOVEMBER 3, 2003  
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY  
ROOM 120 OF THE COUNTY OFFICE BUILDING 9:00 A.M.  
201 SOUTH JONES, NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of October 27, 2003.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award, and/or Reject County Bid #DA-1207 – The Purchase and Tabbing of Legal Size, End and Top Tab Folders for the District Attorney’s Office.
  - 2. Accept, Award, and/or Reject County Bid #HD-1209 – Janitorial Service Contract for the Cleveland County Health Department located at 250 12<sup>th</sup> Ave. N. E., Norman, Oklahoma. The bid term will be for one-year (1) with the option to renew up to two (2) more consecutive years.
- F. Old Business:
  - 1. Award and/or Reject County Bid #HWY-1208 – One-Year (1) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from November 12, 2003, through November 11, 2004
- G. New Business:
  - 1. Discussion, Consideration, and/or Action to Approve the Contract and Agreement between Cleveland County and Apollo Building Systems, Inc., on the renovations to complete the building at the Cleveland County Fairgrounds as outlined and set out in the bidding documents.
  - 2. Discussion, Consideration, and/or Action to Approve the Lease Agreement between the Board of County Commissioners of Cleveland County and the Cleveland County Fair Board for approximately 2400 square feet of office space at an annual rate of \$21,000.00.

3. Discussion, Consideration, and/or Action to Approve the Annual Maintenance Contract between Cleveland County District #1 and Commercial Communication Services for Telephone System. This agreement is effective from September 13, 2003, thru September 12, 2004, in the amount of \$229.68 annually.

4. Approve the following Blanket Purchase Orders:

- a. General Fund

04-2272 – SM2	Kwal Paint – Norman #23	\$ 400.00
04-2283 – B2B	Ben E. Keith	2,500.00
04-2284 – B2B	Ben E. Keith	500.00
04-2285 – B2A	Copelin’s Office Center	500.00

- b. Highway Fund

04-2228 – T2A	Alcohol & Drug Testing, Inc.	500.00
04-2229 – T2A	Fleet Pride	1,500.00
04-2246 – T2A	Airgas Mid-South, Inc.	750.00
04-2250 – T2A	O’Reilly Automotive	1,000.00
04-2273 – T2A	C & M Distributing Company	300.00
04-2274 – T2A	Weldon Parts, Inc.	750.00
04-2275 – T2A	Perfection Equipment	75.00
04-2277 – T2A	T & W Tire	750.00
04-2278 – T2A	American Water Works Supply	300.00
04-2280 – T2A	Edward’s Canvas, Inc.	750.00

- c. Health Fund

04-2281 – MD2	Shred-It Oklahoma City	1,000.00
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- d. Fair Board Fund

04-2269 – FF2	Daily & Sunday Oklahoman	1,500.00
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5. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0586 – B1C	04-0085 – T2A
04-1103 – B2B	04-0517 – T2A
04-1224 – B2A	04-1342 – T2A
04-1525 – B2A	04-1780 – T2A
04-0801 – CFBRE2	04-1025 – CFB2

6. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 39,834.74
b. Highway Fund	84,624.03
c. Health Fund	36,429.62
d. Sheriff's Service Fee Fund	1,694.18
e. Sheriff's Revolving Fund	1,241.22
f. Sheriff's Special Training Fund	198.00
g. Fair Board Fund	4,031.23
h. Health GASP Grant Fund	13.62

FY02/03

a. General Fund	\$ 1,168.00
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H. Miscellaneous Discussion.

I. Adjourn:

Date posted: October 30, 2003

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County Clerk